

ADMINISTRATIVE INTERNAL USE ONLY

DD/A Registry

File

*Training 6*

DDS&T 1006-77

1 March 1977

MEMORANDUM FOR: Deputy Director for Administration

SUBJECT : DDS&T Career Development Course #12

This will confirm our planning for your presentation of the DDA overview to CDC #12 on Friday, 8 April 1977 from 1415 - 1515 hours in Room 6E60. On the same day from 1530 - 1730 hours we are planning a forum in Room 6E60 entitled, "The Deputy Director's Role in the Agency". Some of the suggested topics for consideration are:

- a. The Deputy Director's Guidelines in Formulating Directorate Policy - Degree of Independence.
- b. The Deputy Director's Contribution in Formulating Agency Policy. - *FAC*
- c. The Deputy Director's Responsibility to Other Directorates. *1 day*
- d. The Deputy Director(s) as Advisors to the DCI.
- e. The Deputy Director as Consultant to the DCI.
- f. Any other topics you may wish to discuss.

*Budget cuts must be made*  
I have invited Dr. Stevens and Mr. Dirks to participate in this forum. I know that your contribution will be both enjoyable and useful to CDC #12.

ILLEGIB

ADMINISTRATIVE INTERNAL USE ONLY

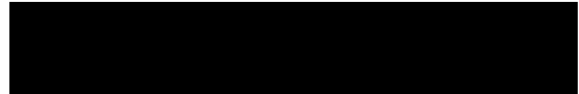
ADMINISTRATIVE INTERNAL USE ONLY

DDS&T 1006-77  
Page 2

The course Objectives and Program Summary are essentially the same as CDC #11. I have attached a copy of each, along with a copy of the Class Roster. I hope they will be of assistance to you in preparing to meet with CDC #12.

I am most grateful to you and your staff for the guidance, enthusiasm and support in formulating CDC #12.

STATINTL



Director  
DDS&T Career Development Course #12

Attachment:  
As stated

ADMINISTRATIVE INTERNAL USE ONLY

**Next 3 Page(s) In Document Exempt**

ADMINISTRATIVE INTERNAL USE ONLY

DD/S&T  
CAREER DEVELOPMENT COURSE  
OBJECTIVES

THE DD/S&T

To present a comprehensive review of the components of the Directorate for Science and Technology, their missions, functions, operating procedures and user relationships.

THE AGENCY AND THE COMMUNITY

To create a greater awareness of the Intelligence Environment in which we work through a broader perspective of other Directorates, other Intelligence Community agencies, and other governmental and industrial activities that relate to national intelligence.

THE USER

To provide knowledge and understanding of the intelligence consumer, his intelligence needs and his use of intelligence products.

TECHNOLOGY AND CAPABILITIES

To learn at first hand about types of technology, hardware and facilities which have application to current and future intelligence capabilities.

PROFESSIONAL DEVELOPMENT

To enrich and enlarge the students professional scope and potential through observation and discussion of management and analysis principles and techniques as applied in the Agency, and through enhancement of his opportunities for communication throughout the Agency and The Intelligence Community.

ADMINISTRATIVE INTERNAL USE ONLY

ADMINISTRATIVE INTERNAL USE ONLY

DD/S&T  
CAREER DEVELOPMENT COURSE  
PROGRAM SUMMARY

I. The DD/S&T in The Agency

STATINTL

This block deals with DD/S&T management, missions, functions, objectives and organization. It includes CDC orientation and motivation sessions [REDACTED]. It will also include brief presentations on each of several personnel-program administration activities, i.e., EEO, Career Management and Contractor DD/S&T relations. Discussion leaders will include the Deputy Director and Associate Deputy Director, S&T, the various Staff Chiefs, and S&T Office Directors.

II. National Intelligence Oversight, Control and Coordination

This block is designed to place in perspective the governmental activities, agencies and processes involved in establishing, maintaining, controlling and coordinating U.S. intelligence activities. Presentations will address these aspects as well as the organizational structure, functions and interfaces of the White House Staff, NSC, PFIAB, CFI, IC "Staff," DCI Staff, NIO's, OMB, State Department and Congress. Discussions will, where appropriate, address both U.S. and foreign intelligence relationships.

III. The National Intelligence Process

This block addresses all major aspects of the intelligence process with emphasis on Agency and particularly DD/S&T functions. The major aspects covered include: Collection, Requirements, Processing, Production, User Needs and Intelligence Product Use, Research and Development, and Support activities. Sub-elements of this block will address each Agency Directorate and appropriate office responsibilities, organizational structure, functions,

ADMINISTRATIVE INTERNAL USE ONLY

USE ONLY

processes or procedures, products and interfaces. The various intelligence community committees and staffs involved in the intelligence process from initial R&D requirements through intelligence report production will be addressed. Collection system development and operation will also be addressed and special support activities/bases will be visited. User organizations and relationships will be covered and subjects are designed to familiarize the student with the varied applications of intelligence products. Emphasis will be on the interrelationships involved in the intelligence production process.

IV. S&T Related Fields

This block will address several areas not part of the intelligence process but related to DD/S&T interests. It will include brief sub-elements on "the scientific community" (Academy of Science, etc.), NASA, ERDA and S&T related industry. Emphasis will be placed on the interaction of these areas with and within government and where appropriate the specific relationships with the S&T intelligence process.

V. Professional Development and the CDC

This block recognizes the potential of the CDC curriculum to provide unique and significant insight to the role of intelligence organizations in government and to the application of management and analysis principles in Agency activities. This block provides students with the basis for observing management procedures and discussing management problems. The block also includes intelligence perspectives for the enrichment of the student in developing his understanding of Agency and Community relationships, present and potential issues and national intelligence goals.

CONFIDENTIAL USE ONLY

STATINTL

Approved For Release 2002/01/08 : CIA-RDP80-00473A000800060012-9

Approved For Release 2002/01/08 : CIA-RDP80-00473A000800060012-9